



ALLAMA IQBAL OPEN UNIVERSITY ISLAMABAD

APPLICATION FOR EMPLOYEE'S IDENTITY CARD

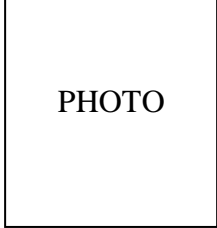
Employee's (Pay slip No.) _____
(For regular employees only)

Name: _____

Father's Name: _____

Designation: _____ BPS: _____

Department: _____



Cell No:

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CNIC:

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Permanent Address: _____

Job: Status: (Please tick) **Regular** **Contract** **Deputation** **Daily Wages**

Status of Card applied for: **Fresh** **Renewal** **Duplicated**

Emergency Contact: _____ Blood Group: _____

Email Address: (If any): _____

Employee's Signature
(Please signature with black thick marker)

Head of Department/Regional Head

Please note that:

- In case of fresh I.D Card a copy of assumption order and for renewal of previous one, expired card in original must be attached with the application alongwith copy of salary slip.*
- Employee's identity card will be carried by the person when on duty at University. This card should be displayed during the working hours.*
- The loss of employee's card must be reported immediately to the issuing authority.*

REGISTRAR DEPARTMENT (For Official Purpose)

Verified by: _____
Issuing Authority

COMPUTER CENTER (For Official Purpose)

Date of Issue: _____ Expiry Date: _____