

Allama Iqbal Open University
ASSF, Registration form for “Earn to Learn” Scheme, SSF-102

Region/Department: _____, Phone/Ext. No. _____

Name: _____ S/O, D/O _____, CNIC No. _____, Roll No: _____

Postal Address: - _____

Marital Status: _____, Profession: _____, Cell No. _____, E-Mail: _____,

Online Account No: _____ Reference of AIOU employee if any: _____ If yes then relation with employee: _____

Note: study period for entertaining under Earn to Learn Scheme: 1. **Spring semester from July to December** 2. **Autumn semester from January to June**

Admission confirmed	2nd , 3rd, 4th, 5th, 6th, 7th or 8th semester	Courses passed out of total courses in the previous latest result	50% or above / below 50%
Admission in progress	1 st , 2 nd , 3 rd , 4 th , 5 th , 6 th , 7 th or 8 th semester		

Reasons to work under “Earn to Learn, SSF-102” Scheme: _____

Father/Guardian’s Profession: _____, Monthly Income of student/father: _____,

a) Any experience in the relevant field as _____, Duration _____, Department/ Region where worked _____.

b) Have you already worked under this scheme: Yes _____/ No _____, if worked under this scheme please specify/mention the relevant semester _____ Program _____ or time period served there _____?

c) Under taking of student

- It is certified that the above information is correct to the best of my knowledge and nothing has been concealed to take undue benefit.
- I swear that official decorum will be maintained.
- I shall abide by all official decorum, Rules & Regulations, procedure and will obey the orders of the seniors.
- I understand that the part time assignment is given to subsidize my educational expenditure.
- The engagement rendered under this scheme doesn’t confer any right for regular employment on any post in the university.
- I am dependent on my parents/guardian and annual income of my father/guardian is _____.
- I am not getting any monetary benefit from any other financial scheme (with the university/ outside the university)

Student’ s Signature _____

Tick the assignment/task to be given to the internee (HOD will mark it with his/her initial)

Photo copy can be used

Sr. No.	Level of Services	Qualification	Enrollment	Rate/Hour	Maximum Working Hours in a Month	Services Category
1.	Helper/Maali/Naib Qasid/Driver/Cleaner	Under Matric	Matric	40	160	
2.	Clerical Services	Matric, FA	FA, BA, BCS, B.Com	50	160	
3.	Computer Operator/KPO/Account Services	BCS/B.Com/BA	MA, M.SC, M.Com	60	160	
4.	Assistant/Student Counselor/ Assistant Research Associate	MA/M.SC/MBA	M.Phil., Ph.D.	70	160	

***Rate of payment for Holidays will be Rs. 250/- per day of attendance.**

Part-B Recommendation of the RD (For Regions)

Assignments/Task for which student being engaged _____
Reason /Remarks of the HODs/Brief description for engagement _____
Period for which Services of student required _____ Target date to complete the task _____
Department/Region: _____ **Signature of the RD.** _____
Recommendations of DRS: _____ **Signature of DRS:** _____

Part-C Recommendation of the HOD through Dean, Faculty (For Main Campus)

Assignments/Task for which student being engaged _____
Reason /Remarks of the HODs/Brief description for engagement _____
Period for which Services of student required _____
Target date to complete the task _____
Department: _____ **Signature of the HOD.** _____
Recommendation of the Dean concerned. _____ **Signature of Dean:** _____

Part- D

Proceeding of the committee for engaging of students at Main Campus only: _____ Recommended/
not recommended by the committee: _____
Approved by the Vice Chancellor: _____
Director, SA&CS: for inclusion in the data: _____ **Signature of DSA:** _____